



### Employment Application

***We do not check application status. If your application is selected- we will contact you.***

**Please Print**

\_\_\_\_\_  
 Date Last Name First Name M.I.  
 Present address

\_\_\_\_\_  
 No. & Street City State Zip

Permanent Address (if different from present address)

\_\_\_\_\_  
 No. & Street City State Zip

(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
 Home Phone Cell Phone

**Employment Desired**

Position applying for: \_\_\_\_\_ Salary Expected: \_\_\_\_\_

If employed, when can you start work? \_\_\_\_\_

Applying for ( ) Full-Time ( ) Part-Time ( ) Temporary  
 Are you available for work on weekends: ( ) Yes ( ) No

**Personal Information**

Have you ever applied to or worked for San Diego Country Estates before? ( ) Yes ( ) No

If yes, when? \_\_\_\_\_

Do you have any friends or relatives working for San Diego Country Estates? ( ) Yes ( ) No  
 If yes, state name(s) and relationship:

\_\_\_\_\_  
 Name Relationship

\_\_\_\_\_  
 Name Relationship

Why are you applying for work at San Diego Country Estates?

\_\_\_\_\_

If hired, would you have a reliable means of transportation to and from work? ( ) Yes ( ) No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.)  
 ( ) Yes ( ) No

If hired, can you present evidence of your U.S. citizenship or proof of you legal right to live and work in this  
 country? ( ) Yes ( ) No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? ( ) Yes ( ) No If no, describe the functions that cannot be performed.

(Note: we comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for marijuana-related offenses that are more than two years old need not be listed.) ( ) Yes ( ) No  
If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances, and the relevance of the offense to the position(s) applied for may, however, be considered.)

### Education, Training and Experience

School	Name And Address	No. of years Completed	Did you Graduate?	Degree Or Diploma
<b>High School</b>	Name _____ Address _____ City _____ State _____ Zip _____	_____	( ) Yes ( ) No	_____
<b>College/ University</b>	Name _____ Address _____ City _____ State _____ Zip _____	_____	( ) Yes ( ) No	_____
<b>Vocational/ Business</b>	Name _____ Address _____ City _____ State _____ Zip _____	_____	( ) Yes ( ) No	_____



**References:**

List below persons not related to you who have knowledge of your work performance within the last three years.

\_\_\_\_\_  
 First Name Last Name (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
 Telephone No.

\_\_\_\_\_  
 Address & Street City State Zip

\_\_\_\_\_  
 Occupation No. of Years Acquainted

\_\_\_\_\_  
 First Name Last Name (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
 Telephone No.

\_\_\_\_\_  
 Address & Street City State Zip

\_\_\_\_\_  
 Occupation No. of Years Acquainted

**Please Read Carefully, Initial Each Paragraph and Sign Below**

\_\_\_\_\_  
 Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_  
 Initials I hereby authorize San Diego Country Estates, to thoroughly investigate my references, work records, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_  
 Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designated representative.

\_\_\_\_\_  
 Initials I understand that, as a condition of employment with the San Diego Country Estates, I may be required to provide my consent to submit to a pre-employment blood test, urinalysis, medical examination, or other drug and/or alcohol screening. I understand that my refusal to consent to a required pre-employment drug and/or alcohol test will make me ineligible for employment with the Company. I also understand that a positive result on this required drug and/or alcohol test shall constitute grounds for denying employment to me or withdrawing an offer of employment. I understand that the Company shall determine the manner in which such drug and/or alcohol testing is conducted, with the goal being to ensure that the test results are accurate.

\_\_\_\_\_  
 Initials Should a search of public records (including records documenting any arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.  
 ( ) I waive receipt of a copy of any public record described in the paragraph above.

I have read and understand this Agreement and signed it of my own free will after having been given an opportunity to ask questions which, if asked, were answered satisfactorily and in a manner which I understood.

\_\_\_\_\_  
 Date Applicant's Signature